**HEYBRIDGE BASIN PARISH COUNCIL**

Minutes of an EXTRAORDINARY meeting of Heybridge Basin Parish Council held on Friday 5th November 2021 at 7:00pm

Present – Cllrs K. Lawson (Chair), J. Sjollema, R. Bryson, M. Hodges, C. Edmond and L. Schnurr

Also present – G. Lake – Clerk

1. **The Chair to open the meeting**

Cllr Lawson opened the meeting.

1. **To receive notification from any persons present of intent to record the meeting.**

The Clerk advised the meeting would be recorded.

1. **To receive apologies for absence.**

No apologies were received.

1. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Declarations received from Cllr Lawson – Non-Pecuniary DMCP, Cllr Edmond – Non-Pecuniary Essex Waterways and Cllr Hodges – Had used 2 of the 3 solicitors.

1. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
2. **Daisy Meadow Car Park**
3. To receive an update regarding the tender process and to agree the action to be taken

The Clerk gave a verbal briefing of the 3 legal tenders received.

**It was resolved that Brights & Sons Solicitors were to be appointed. Clerk to inform Brights & Sons of Council’s decision.**

There being no further business the meeting closed at 7:10 pm

Provisional Date of Next Council Meeting Tuesday 16th November 2021

Clerk Contact details: clerk@heybridgebasinpc.org.uk

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